# REGIONAL 9-1-1 BOARD
# TECHNICAL, USERS, GOVERNANCE, AND FINANCE COMMITTEES
# SPECIAL MEETING

**Wednesday, May 13, 2026 @ 1:30 p.m.**

## MEETING MINUTES

***A special meeting of the Regional 9-1-1 Board Committees was held on Wednesday, May 13, 2025, at 1:30 p.m., 1 West 3rd Street, Plaza Level, Saint Francis Conference Room, Tulsa, Oklahoma, pursuant to the Open Meeting Law, the agenda was posted with the Tulsa County Clerk on May 8, 2026.***

**Call to Order** – The Meeting was called to order by Steve Bradley, and the following were present:

| Members Present | Local Government | Technical | Users | Governance | Finance |
|---|---|---|---|---|---|
| Steve Bradley | Broken Arrow | X* | X | | X |
| Todd Sanders † | Tulsa County | X | X | X | X* |
| Kay Kelley | Osage County | X | X | X | |
| Brad Shouse | Jenks | X | X | X | |
| Brooke Harris | Owasso | | X | X | X |
| Belinda McGhie | Tulsa | X | | | X |
| Barbara Abbott † | Sand Springs | X | X | | |
| **Members present** | | **6** | **6** | **4** | **4** |

**Committee Chair*
*†Arrived after approval of minutes*

| Others Present | Entity |
|---|---|
| Brandon Reynolds | Broken Arrow |
| Ashley Sides | Collinsville |
| Debi Benight | NOETA |
| Mary Labombarde | NOETA |
| Sean Moore | Owasso |
| Denus Benton | Catoosa FD |
| Morgan Shields | Catoosa |
| Jared Hurst | INCOG |
| Barbara Gibson | INCOG |
| Rachel Moore | INCOG |

**Statement of Compliance with Open Meetings Act**
Ms. Moore confirmed compliance with the Open Meetings Act.

**Approval of Minutes dated December 10, 2025**

A motion to approve the December 10, 2025, minutes was made by Ms. Harris and seconded by Mr. Shouse.

| | | |
|---|---|---|
| **Yes**: | S. Bradley, Shouse, Harris | |
| **No**: | None | |
| **Abstain:** | McGhie, Kelley | **Motion carried** |

## Technical Committee

**Carbyne Implementation Status Update**

Mr. Bradley reported that the anticipated site visits for the Carbyne project did not occur, as Carbyne elected to postpone on-site assessments until the contract is formally executed. He noted that the project team is awaiting confirmation from the state regarding the grant application.

Ms. Harris stated that she contacted the state and was informed that the meeting minutes are still being transcribed and that a budget clarification has been requested. If INCOG provides the information by Friday, the item should remain on track for inclusion on the June agenda.

Mr. Bradley also reported that Carbyne has been acquired by Axon and will transition to the Axon 911 brand. He stated that existing Carbyne customers are expected to benefit from Axon's expanded resources and product improvements resulting from the acquisition.

**Discussion regarding whether to hire a project manager to support the implementation of the Carbyne call handling system**

The committee discussed the need for a dedicated project manager to support the implementation of the Carbyne call-handling system. Members noted that the transition from legacy equipment to next-generation infrastructure across 13 PSAPs will be a complex and highly technical process and expressed concern that important steps could be overlooked without centralized oversight.

Mr. Bradley reviewed the cost estimates received for project management support. Mission Critical Partners provided a significantly higher estimate that included remote implementation assistance and optional on-site testing. A second estimate from Shawn Harris outlined a lower-cost approach that included implementation support and, if needed, assistance with CAMA trunk group design and transition.

Members emphasized the importance of having a single point of contact who is familiar with AT&T systems and capable of coordinating directly with Carbyne throughout the installation process. Several members noted that the initial Carbyne site-survey calls were brief and did not provide sufficient detail, reinforcing the need for additional oversight to ensure that cable, circuit work, and equipment installation are completed correctly at each center.

The committee expressed general support for engaging a project manager and agreed to move on to the Finance Committee for consideration.

## Users Committee

**No agenda items for this meeting**

## Governance Committee:

**No agenda items for this meeting**

## Finance Committee

**Discussion and possible action: Recommend approval of hiring a project manager to support the implementation of the Carbyne call handling system**

The Finance Committee briefly reviewed the cost of engaging a project manager to support the Carbyne implementation. Mr. Hurst reported that sufficient funds are available in the account to cover both the one-time Carbyne implementation cost and the proposed project management services. Mr. Bradley noted that state reimbursement will return 80% of eligible expenditures to the account, supporting cash flow throughout the project.

A motion to recommend approval of hiring Shawn Harris as project manager was made by Mr. Bradley, with a second from Mr. Sanders.

| | | |
|---|---|---|
| **Yes**: | S. Bradley, McGhie, Sanders, Harris | |
| **No**: | None | |
| **Abstain:** | None | **Motion carried** |

**Discussion and possible action: Recommend approval of Revised Budget for FY 2027**

The committee reviewed the revised FY 2027 budget, which maintains current AT&T equipment, network, and text service costs until the Carbyne system is fully implemented. Members noted that any overlap between AT&T and Carbyne billing is expected to be minimal and that Carbyne charges will not begin until the system is live.

A motion to recommend approval of the revised FY 2027 budget was made by Mr. Sanders, with a second from Mr. Bradley.

| | | |
|---|---|---|
| **Yes**: | S. Bradley, McGhie, Sanders, Harris | |
| **No**: | None | |
| **Abstain:** | None | **Motion carried** |

**Adjourn**

The meeting was adjourned at 1:54 pm.